

Report to: TENDRING LSP
From: LSP Working Party
Re: LEARNING ORGANISATION
Date: February 26th 2008

1. New membership of working party

Monica Bird [LSC], Michael Dew [TDC], Elizabeth Foss-Smith [LSP], Kate Mann [LSP]

2. Matters arising from previous meeting.

- LSP co-ordinator had agreed to join working party.
- Baseline Information was to be gathered, through Haven Gateway research (MB), electronic warehouse (KM) and other voluntary sector sources(EFS).
- LSP had agreed at February meeting to all recommendations.

3. Good Practice

EFS would draft letter of request to LSP partners and delivery group participants, to be confirmed by working party and disseminated via Lead Partners' Group. Since it was hoped to use the good practice exemplars for publicity, permission would be sought to quote names publicly.

4. Provide and Promote training opportunities.

- It was agreed to use the anticipated report from the LSP Peer Review as the starting point for analysing training needs and proposing suitable training topics.
- More needs analysis would be required before LSP-specific training could be arranged, and the Lead Partners' Group would be asked to advise on this.
- The website would provide an appropriate database on which to post relevant training opportunities that could be shared between partners.
- A buddy system could be piloted informally, using existing links between partners.

5. Mapping engagement

MB described the activities launched under the LSC-PCDL initiative and suggested that the similar work (focused on education and training) to be undertaken by the Essex Project Manager and new PCDL groups could usefully be adapted and extended to show the Tendring activities by different agencies in areas other than education and training. The LSP should be advised to refer this to the Tendring Learning Partnership (who are shortly to become the PCDL group for Tendring) to link with KM.

6. Young People

EFS suggested that she should approach the lead partners for Children & Young People to find out how young people aged 16-19 were being supported through the acquisition of skills, and also to ask about the mechanisms for cross-communication between theme groups on young people's participation in the following issues:

- ❖ Tackling substance misuse, obesity, teenage pregnancies, healthy living
- ❖ Increase participation in sports, culture and the arts.
- ❖ Improving Leisure & Tourism, sports facilities.
- ❖ Raising the skills (upskilling) of the workforce
- ❖ Raising educational achievement
- ❖ Increasing volunteering,
- ❖ Reducing NEET
- ❖ Protecting those at risk, vulnerable or socially excluded
- ❖ Preventing young people becoming the victims of crime

- ❖ Tackling abuse and anti-social behaviour
- ❖ Litter, waste and recycling initiatives

7. Communication and Action agreed

There was some discussion about reporting mechanisms, circulation of good news and improving awareness between partners of positive activity. In addition, there was some concern that knowledge and partnership routines were impaired by changes to organisational structures. It was agreed that it was important to focus on the people involved and transferable skills.

ACTION			
what	where	whom	when
Gathering baseline information	electronic warehouse	KM	
Gathering baseline information	Haven Gateway research	MB	
Gathering baseline information	voluntary sector sources	EFS	
Request for exemplars of Good Practice	Lead Partners' Group	EFS	
Request advice on which training needs should be met	Lead Partners' Group	EFS/KM	
Propose informal buddy system	Lead Partners' Group	EFS	
Propose standard agenda items for the reporting of good news; possible development of newsletter	Lead Partners' Group	EFS/KM	
Obtain Report of Peer Review	LSP	EFS/KM	
Refer mapping exercise in first instance to TLP to link with PCDL work and then to co-ordinator	LSP	EFS/KM	
Post relevant training opportunities	on website	KM	
Ask about focus on 16-19's	CYPSP	EFS	
Ask about reporting mechanisms on young people	CYPSP	EFS	

8. Date of next meeting

Tuesday April 22nd at 1pm, Manningtree Community Room.